

**BOARD OF COUNTY COMMISSIONER'S  
MINUTES**

**August 1, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 1st day of August, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, Melinda Duke, Brenda Wakeman, David Tinsley, Jim Williams, Peggy Laizure, Denise Ellison and Dan Cary.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 25, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, due to so many line items, George Skinner moved, seconded by Rusty Sullivan, to accept the bids and to table the awarding and/or rejecting of County Bid #SHE-1514 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from bid award date through June 30, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

## CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	Warren Products, Inc.	Harvey Janitorial Sales	Empire Paper Co.	Galls Inc.	Quill Corp.	Cortech, Correctional Technologies, Inc.	J.D. Thompson & Associates Inc.	Special Ops Uniforms
	1	2	3	4	5	6	7	8
<b>BID:</b> #SHE-1514								
<b>DEPT:</b> Sheriff's Department								
<b>DATE OPENED:</b> 8-1-11								
<b>List of Individual Items</b> One-Year (1) Non-Encumbered Contract for Jail Supplies.								
<b>The bid term will be from bid</b> award date through June 30, 2012.								
<b>DELIVERY:</b>		7 days	14 days	15 days		5 days	10 days	Stock to 30 days ARO
<b>COMMENTS/EXCEPTIONS:</b>							Oklahoma Corporation - Woman Owned	We stock the product bid. We have a perpetual inventory system for re- stocking the #78911 Single Led DS & typically have 12-18 on hand, based on demand.
<b>CONTACT PERSON:</b>	Sherri Mahan	Vickie Kennedy	Aaron Wright	David Hommer	Maria Mathews	Paul Novak	Lorris Hoffman	Mitch McIntire
<b>TITLE:</b>	CS Rep.	Office Manager	Bids	Service Rep.	Bid Supervisor	VP Sales	Sales Rep.	Sales
<b>ADDRESS:</b>	1932 Sovereign Row Oklahoma City, OK 73106	1800 W. Main St. Oklahoma City, OK 73106	8108 Central Freeway Wichita Falls, TX 76701	8880 Palmira Drive Lexington, KY 40505	100 Schiller Road Lisle, IL 60532	1530 Plaza Court Willowbrook, IL 60521	300 So. Vermont Ave. Oklahoma City, OK 73108	505 N. Portland Ave. Oklahoma City, OK 73108
<b>TELEPHONE NUMBER:</b>	405-947-5676	405-236-3438	940-766-3216	800-876-4242 x2225	800-634-4809	630-455-0811	405-947-8767 (cell) 405-503-7411 (cell)	405-946-3504
<b>FAX NUMBER:</b>	405-943-3660	405-236-0754	940-766-3867	877-914-2557	800-789-2016	630-455-0813	405-947-8763	405-946-3514
<b>NON-COLLUSION AFFIDAVIT:</b>	YES	YES	YES	YES	YES	YES	YES	YES

Upon the recommendation of Brenda Wakeman, Assistant Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to award the bid per the bid summary for County Bid #HWY-1511 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from August 11, 2011 through February 10, 2012. The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

Upon the recommendation of Brenda Wakeman, Assistant Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to award the bid per the bid summary for County Bid #HWY-1512 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from August 5, 2011 through November 4, 2011. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to adopt the Governor’s Resolution as written and adding to the Resolution the welding permit clause, for the Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Appointment of Requesting Officers Diane L. Thomas and Steven L. Tinsley for the State Auditors & Inspectors account SC1.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolution for Disposing of Equipment for #B331-141 2005 Ford Crown Victoria, vehicle was totaled and sold to the insurance company.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the amended Maintenance Agreement between County Sheriff’s Office and Sooner Copy Machines correcting the Serial Number 6306284X on the contract written by Sooner Copy Machines.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #2 Warehouse:**

12-0850 – T2A O’Reilly Automotive \$1,500.00  
(Clerk’s Note: should read 12-1008 not 12-0850)  
12-1009 – T2A Bruckner’s Truck Sales, Inc. 1,500.00

b. **District #3 Warehouse:**

12-0943 – T2A Jim Johnson Oil Company \$2,500.00  
12-0944 – T2A C.L. Boyd Company, Inc. 1,500.00  
12-0945 – T2A G.W. VanKeppel Company 2,500.00

c. **Health Department:**

12-0974 – MD2 Clifford Power Systems \$1,699.00

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0277 – SM2	11-0003 – T2A
11-0278 – SM2	11-0018 – T2A
11-0287 – SM2	11-0065 – T2A
11-0290 – SM2	11-0358 – T2A
11-0300 – SM2	11-0364 – T2A
11-0377 – SM2	11-0524 – T2A
11-0380 – SM2	11-1325 – T2A
11-0821 – B2A	11-1893 – T2A
11-0854 – E2	11-2339 – T2A
11-1747 – SM2	11-2444 – T2A
11-1748 – B2A	11-2609 – T2A
11-1829 – SL2	11-2715 – T2A

11-2244 – B2A	11-2801 – T2A
11-2510 – B2A	11-3011 – T2A
11-2511 – B2A	11-3221 – T2A
11-5674 – SM2	11-3349 – T2A
	11-3593 – T2A
11-0234– MD1C	11-3852 – T2A
11-0482– MD1C	11-3992 – T2A
11-3417– MD2	11-4075 – T2A
	11-4113 – T2A
11-0492 – FF2	11-4274– T2A
11-2219 – FF2	11-4517 – T2A
	11-4675 – T2A
	11-4850 – T2A
	11-4868 – T2A

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 21,816.37
b. Highway Fund	5,405.21
c. Health Fund	1,111.57
d. Sheriff Revolving Fund	3,046.04
e. Treasurer’s Certification Fee Fund	77.00

FY 10/11

a. Health Fund	\$ 205.70
----------------	-----------

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

There was no New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.  
Motion Carried.

(Clerk’s Note: The agenda was posted on July 29, 2011 at 8:40 a.m.)